

SOUTHERN CALIFORNIA JURISDICTION

ORDER OF DEMOLAY

LEAGUE BY-LAWS



DON PETERSON
EXECUTIVE OFFICER

SOUTHERN CALIFORNIA JURISDICTION UNIFORM LEAGUE BY-LAWS

TABLE OF CONTENTS

ARTICLE I. NAME..... 3
ARTICLE II. PURPOSE 3
ARTICLE III. MEMBERS 3
ARTICLE IV. QUORUM..... 3
ARTICLE V. ADMINISTRATION 3
ARTICLE VI. LEAGUE OFFICERS..... 4
 A. Elective Officers 4
 B. Appointive Officers 4
 C. Eligibility 4
 D. Election 4
 E. Term of Office 4
 F. Installation of Officers and Sweetheart..... 4
 G. Installation at Conclave..... 5
 H. Removal 5
 I. Vacancies 5
 J. Duties 5
ARTICLE VII. MEETINGS 5
ARTICLE VIII. CHAPTER REPRESENTATION 6
ARTICLE IX. PARLIAMENTARY PROCEDURE..... 6
ARTICLE X. AMENDMENTS..... 6
HISTORY OF CHANGES/REVISIONS TO BY-LAWS 7

SOUTHERN CALIFORNIA JURISDICTION UNIFORM LEAGUE BY-LAWS

ARTICLE I. NAME

The name of this organization shall be _____ DeMolay League. Its boundaries shall be prescribed by the Executive Officer of the Jurisdiction of Southern California.

ARTICLE II. PURPOSE

The purpose of this League shall be:

- A. To coordinate the League level activities in support of the Jurisdiction of Southern California and its Chapter/club activities in athletics, ritual, social, civic, educational and membership programs.
- B. To provide facilities for League level competition in athletics, ritual and other designated programs.
- C. To conduct workshops for educational purposes to promote fraternalism and fellowship.
- D. To promote and conduct such other activities as may be approved by the League Advisory Council and the Jurisdiction Executive Officer.

ARTICLE III. MEMBERS

- A. Membership in a League shall consist of the members and Advisors of all active DeMolay Chapters and clubs in the League as defined by the Executive Officer.
- B. Voting members shall be the following delegates: Master Councilor, Senior Councilor, Junior Councilor and two (2) other members selected at large from each member Chapter or club.
- C. Alternates for any of the five delegates will be approved by the Chapter Dad Advisor when necessary.
- D. League Sweethearts and Princesses are under the direction of the League Administrator. They are entitled to participate in League activities, but are not entitled to vote.

ARTICLE IV. QUORUM

A quorum shall consist of a simple majority of the authorized delegates. Delegates are to be from the active Chapters and the number of active Chapters is to be defined by the Executive Officer. All issues before this body, except the amendment of these By-laws, shall require the vote of a majority of the delegates present and voting for passage, provided a quorum is present.

ARTICLE V. ADMINISTRATION

- A. The League Administrator is the official representative of the Executive Officer within the League.

SOUTHERN CALIFORNIA JURISDICTION UNIFORM LEAGUE BY-LAWS

- B. The League Advisory Council shall consist of the League Administrator, and such other League Advisors as may be recommended by him and appointed by the Executive Officer.
- C. The Executive Officer and his designated representatives shall be ex-officio members of the League Advisory Council.
- D. The duties of members of the League Advisory Council shall be prescribed by the League Administrator, with the approval of the Executive Officer.

ARTICLE VI. LEAGUE OFFICERS

- A. The elective officers of this League shall be:
 - 1. President.
 - 2. Vice President(s) (two positions optional.)
- B. The appointive officers of this League shall be:
 - 1. League Scribe, appointed by the League Administrator.
 - 2. Chaplain, Marshal and other officer positions may be appointed by the League President with the approval of the League Dad and Administrator.
- C. Eligibility
 - 1. Any DeMolay who is in good standing in a member Chapter or club in his League and who is eligible to hold office in that Chapter or club, shall be eligible to hold office in the League, provided that he first submits an "Intent to Run" and that the completed application is approved by his Advisory Council and the League Administrator. The member shall not turn 22 years old during his term of office in the League.
 - 2. Any candidates for a League Officer position must have completed the Leadership Correspondence Course Lessons 1 & 2 and be Representative DeMolays.
 - 3. A candidate for League President must be a Past Master Councilor.
 - 4. No elective officer in this League may succeed himself in office.
 - 5. No Senior DeMolay or Master Mason may hold any League Office, except that of League Scribe, as provided by DeMolay International Rules and Regulations, Article 17 Section 317.5.
- D. Election
 - 1. Election of officers and Sweethearts shall be held in August of each year at the Annual League Meeting.
 - 2. Each delegate or appointed alternate present from a member Chapter or club shall be entitled to cast one vote per ballot for each elective office and for Sweetheart.
 - 3. Election shall be by secret ballot.
- E. Term of Office

The term of office shall commence with the installation of League Officers and conclude with the subsequent installation of new officers, except as otherwise provided by the By-laws.
- F. Installation of Officers and Sweetheart

All League Officers shall be installed no later than September 30th of each year.

SOUTHERN CALIFORNIA JURISDICTION UNIFORM LEAGUE BY-LAWS

G. Installation at Conclave

All League Presidents and Sweethearts shall be installed at the Annual Conclave with the Jurisdiction Officers. (Administrative Directive - 1994)

H. Removal

Any League Officer, Sweetheart, or Princess may be removed from office by due action of the League Administrator, and such removal endorsed by the Executive Officer, for nonfeasance or malfeasance in office, or for conduct not becoming a representative of the Order of DeMolay.

I. Vacancies

1. Vacancies may be created as provided herein.
2. Vacancies in any elective League Office, League Scribe or Sweetheart/Princess position will be filled by appointment of the League Administrator.
3. Vacancies in any other appointive League Office position may be filled in the same manner as the original appointment.

J. Duties

1. League President shall:
 - a. Preside at all meetings of the League.
 - b. Call all Special League Meetings with the consent of the League Dad and Administrator, and issue due notice to all member Chapters.
 - c. Cooperate in conducting the affairs of the League, both within the League and in Jurisdictional programs.
 - d. Present recommendations from his League to the Southern California DeMolay Congress and League President Conferences.
 - e. Appoint, with the approval of the League Dad and Administrator, all of the appointive League Officers, except Scribe.
 - f. Appoint, with the approval of the League Dad and Administrator, such committees as may be deemed necessary.
 - g. Perform such other duties as are prescribed by the League Dad or Administrator.
2. League Vice-President(s) shall:
 - a. Assist the League President in carrying out his designated responsibilities.
 - b. Preside at the League Meetings in the absence of the League President, upon direction of the League Dad.
 - c. Perform such other duties as may be required by the League Dad or Administrator.
3. League Scribe shall:
 - a. Keep minutes of all meetings of the League and transmit suitable copies of each to the League Administrator and the Executive Officer within seven (7) days following each meeting.
 - b. Prepare correspondence and handle other secretarial duties as required.

ARTICLE VII. MEETINGS

- A. Regular meetings of this League shall be held on the date and at time and location as designated by the League Administrator.

SOUTHERN CALIFORNIA JURISDICTION UNIFORM LEAGUE BY-LAWS

- B. Administration of all League funds shall be the responsibility of the League Administrator in accordance with directives issued by the Executive Officer.
- C. The League Administrator, and a minimum of two League Advisory Council members, who are registered Advisors, shall be authorized as signatories on all League accounts. This shall include, but not limited to, League checking and savings accounts trust accounts and Chevalier Court accounts.
- D. Two authorized registered Advisors signatures shall appear on all checks and withdrawal slips for League accounts.
- E. Vouchers, properly completed, numbered and signed, shall be used for all requests for payments of League funds. Invoices must accompany vouchers unless otherwise approved by the League Administrator.
- F. Moneys may be advanced to finance authorized League activities by the use of a voucher. When so used, the voucher shall clearly state the amount of the advance. Upon completion of the activity, a second voucher detailing the exact expenditures, accompanied by invoices and any excess funds advanced shall be submitted.

ARTICLE VIII. CHAPTER REPRESENTATION

It shall be the duty of the Chairman of the Advisory Council of each member Chapter or club, to ensure that the Chapter or club is adequately represented at all League activities and meetings by DeMolay members, Sweethearts and Advisors.

ARTICLE IX. PARLIAMENTARY PROCEDURE

In the absence of any specific DeMolay directives to the contrary, Robert's Rules of Order shall govern all matters of parliamentary procedure.

ARTICLE X. AMENDMENTS

- A. Amendments to these By-laws may be proposed by two thirds (2/3) vote of all accredited delegates, where a quorum is present, at the Annual League Meeting. They will be forwarded to the Southern California DeMolay Jurisdiction Master Councilor for consideration at the next regular meeting of the Southern California DeMolay Congress.
- B. The DeMolay Congress action on the proposed amendment shall be forwarded to the Executive Officer for final consideration.

SOUTHERN CALIFORNIA JURISDICTION UNIFORM LEAGUE BY-LAWS

HISTORY OF CHANGES/REVISIONS TO BY-LAWS

1. May 1995 – Re-typed By-laws and reworded Article VI, Section G regarding installation of President and Sweetheart. Prior version stated that Presidents, Vice-Presidents, Sweethearts, and Princesses to be installed at Conclave.
2. May 1999 – Removed all references to ISC, International Supreme Council and Statutes and replaced by DeMolay International and DeMolay International By-laws, Rules and Regulations.
3. July 2000 – Removed all references to League and made changes to reflect Districts.
4. June 2009 – Removed all references to District and made changes to reflect Leagues.
5. September 2012 – Revised Article VI, Section C to require League Presidents to be a Past Master Councilor.